

# San Diego Mission Academy

## Regular Board Meeting

Operated by Alta Vista Public Charter, Inc., A California Non-Profit  
Public Benefit Corporation

## Date and Time

Tuesday August 24, 2021 at 3:00 PM PDT

## Location

Conference Line: (661) 249-6805 Code: 210224

## MEETING LOGISTICS

On March 17, 2020, Governor Newsom issued Executive Order N-29-20 related to the COVID-19 pandemic. The Executive Order allows state bodies covered by the Brown Act to hold public meetings via teleconferencing. The public is encouraged to participate in the meeting telephonically by dialing the conference line listed above and may submit written comments for prior consideration to the board members. Comments can be submitted to [publiccomments@sdmisionacademy.org](mailto:publiccomments@sdmisionacademy.org). Public comment on the day of the meeting can also be given during the "Public Comment" section of the meeting agenda.

**REASONABLE ACCOMMODATION WILL BE PROVIDED FOR  
ANY INDIVIDUAL WITH A DISABILITY**

Please see the "Accommodations" notice below.

## REMINDER

As required by state law (SB 126), this meeting will be audio recorded and posted on the charter school's website.

## Agenda

## Purpose    Presenter    Time

## I. Opening Items

3:00 PM

## Opening Items

	Purpose	Presenter	Time
<b>A. Call the Meeting to Order</b>		Carol Stanford	
<b>B. Roll Call and Establishment of Quorum</b>		Carol Stanford	
<b>Members of the Board Roll Call and Establishment of Quorum</b>			
Carol Stanford, Board President			
Claudette Beck, Board Secretary			
Mike Molloy, Board Member			
John Dortch, Board Member			
Barbara Willibrand, Board Member			
<b>C. Pledge of Allegiance</b>		Carol Stanford	
<b>D. Staff Introductions</b>		Carol Stanford	
<i>At this time, staff members will be invited to state their names and titles.</i>			
<b>E. Approve Agenda for the August 24, 2021, Regular Public Meeting of the Board of Directors</b>	Vote	Carol Stanford	
<b>F. Approve Minutes of the June 14, 2021, Regular Public Meeting of the Board of Directors</b>	Approve Minutes	Carol Stanford	
<b>G. Approve Minutes of the July 26, 2021, Regular Public Meeting of the Board of Directors</b>	Approve Minutes	Carol Stanford	

## II. Public Comment

*At this time, members of the public may address the Board on any item within the subject matter jurisdiction of the Board, whether or not the item is on the agenda. If you would like to participate in public comment, you must have signed in before the commencement of the meeting. Also, our teleconference line is open to members of the public who wish to participate in public comment. The time allotted per presentation will not exceed three (3) minutes, except in the case where a member of the public utilizes a translator, in which case the time allotted will not exceed six (6) minutes. The total time allotted for public comments will not exceed eighteen (18) minutes per agenda item, or ten (10) minutes for non-agenda items. In accordance with the Brown Act, no action may occur at this time but it is the Board's prerogative to hold a brief*

<b>Purpose</b>	<b>Presenter</b>	<b>Time</b>
<i>discussion, provide information to the public, provide direction to staff, or schedule the matter for a future meeting.</i>		

<b>A. Public Comment</b>	FYI	Carol Stanford
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### **III. School Reports and Information**

<b>A. Principal Update</b>	FYI	Jenna Unis
<b>B. Annual Lifelong Learning Administration Corporation (LLAC) Services Report</b>	FYI	Jenna Unis
<b>C. Finance Update and Budget Overview for School Year 2021-2022</b>	Discuss	Guita Sharifi
<b>D. Annual Board Training Announcement</b>	FYI	Jenna Unis

### **IV. Public Hearing**

<b>A. Open Public Hearing</b>	Vote	Carol Stanford
<b>B. The Board will hold a public hearing to solicit the recommendations and comments of members of the public regarding the Revised Budget Overview for Parents for the 2021-2022 school year</b>	Discuss	Jenna Unis
<b>C. Close Public Hearing</b>	Vote	Carol Stanford

### **V. Action Items**

<b>A. The Board will be asked to review and approve the Revised Budget Overview for Parents for the 2021-2022 school year</b>	Vote	Jenna Unis
<b>B. The Board will be asked to approve the Unaudited Actuals for the 2020-21 school year</b>	Vote	Guita Sharifi
<b>C. The Board will be asked to approve the Revised June 30, 2020, Annual Audit Report for the school</b>	Vote	Wilkinson Hadley

	Purpose	Presenter	Time
<b>D. The Board will be asked to approve the Revised Charter School Accounting Manual</b>	Vote	Guita Sharifi	
<b>E. The Board will be asked to approve an increase to the Hanmi Bank Line of Credit for the 2021-2022 School Year</b>	Vote	Guita Sharifi	

## **VI. Additional Corporate Officers and Board Members' Observations and Comments**

<b>A. Observations and Comments</b>	FYI	Carol Stanford
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## **VII. Closing Items**

<b>A. Next Regular Board Meeting</b> Date: October 12, 2021, 2:30pm	FYI	Carol Stanford
<b>B. Adjourn Meeting</b>	Vote	Carol Stanford

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**Accommodations.** Requests for disability-related modifications or accommodations, or translation services, in order to enable all individuals to participate in the Charter School's open and public meetings shall be made by contacting Soliman Villapando at (661) 272-1225 at least twenty four (24) hours before the scheduled meeting.

**Non-Discrimination.** The Charter School prohibits discrimination, harassment, intimidation, and bullying based on the actual or perceived characteristics of disability, gender, gender identity, gender expression, nationality, national origin, ancestry, race or ethnicity, color, religion, sex, sexual orientation, immigration status, potential or actual parental, family or marital status, age, or association with an individual who has any of the aforementioned characteristics, or any other basis protected by federal, state or local law.

**Public Documents.** To request documents provided to a majority of the governing board regarding an open session item on this agenda, please send an email request to [publiccomments@sdmisionacademy.org](mailto:publiccomments@sdmisionacademy.org).