

# San Diego Mission Academy

Operated by Alta Vista Public Charter, Inc.

A California Non-Profit Public Benefit Corporation

**Date and Time**

**Location**  
Conference Line: (661) 249-6805 Code:210224

# MEETING LOGISTICS

On March 17, 2020, Governor Newsom issued Executive Order N-29-20 related to the COVID-19 pandemic. The Executive Order allows state bodies covered by the Brown Act to hold public meetings via teleconferencing. The public is encouraged to participate in the meeting telephonically by dialing the conference line listed above and may submit written comments for prior consideration to the board members. Comments can be submitted to [vmendoza@sdmissionacademy.org](mailto:vmendoza@sdmissionacademy.org). Public comment on the day of the meeting can also be given during the “Public Comment” section of the meeting agenda.

**REASONABLE ACCOMMODATION WILL BE PROVIDED FOR  
ANY INDIVIDUAL WITH A DISABILITY**

Please see the "Accommodations" notice below.

## REMINDER

As required by state law (SB 126), this meeting will be audio recorded and posted on the charter school's website.

## Agenda

	Purpose	Presenter	Time
<b>I. Opening Items</b>			<b>2:30 PM</b>
Opening Items			
<b>A. Call the Meeting to Order</b>			

	Purpose	Presenter	Time
<b>B. Roll Call and Establishment of Quorum</b>			
<b>Members of the Board Roll Call and Establishment of Quorum</b>			
Carol Stanford, Board President			
Claudette Beck, Board Secretary			
Mike Molloy, Board Member			
John Dortsch, Board Member			
Barbara Willibrand, Board Member			
<b>C. Pledge of Allegiance</b>			
<b>D. Staff Introductions</b>			
<i>At this time, staff members will be invited to state their names and titles.</i>			
<b>E. Approve Agenda for the April 20, 2021, Regular Public Meeting of the Board of Directors</b>	Vote		
<b>F. Approve Minutes of the March 2, 2021, Regular Public Meeting of the Board of Directors</b>	Approve Minutes		
Approve minutes for Operated by Alta Vista Public Charter, Inc. on March 2, 2021			

## II. Consent Agenda

*All items listed under consent agenda are considered by the Board to be routine and consistent with approved policies and practices of the Charter School. The Board will be asked to approve all of the consent agenda items by a single vote unless requested by a Board member to be discussed and considered for action separately.*

<b>A. Consent Agenda Items</b>	Vote
1. The Board will be asked to approve the revised English Learner Master Plan.	
2. The Board will be asked to approve the revised Employee Handbook.	

## III. Public Comment

<b>A. Public Comment</b>	FYI
<i>At this time, members of the public may address the Board on any item within the subject matter jurisdiction of the Board, whether or not the item is on the agenda. If you would like to participate in public comment, you</i>	

Purpose	Presenter	Time
<i>must have signed in before the commencement of the meeting. Also, our teleconference line is open to members of the public who wish to participate in public comment. The time allotted per presentation will not exceed three (3) minutes, except in the case where a member of the public utilizes a translator, in which case the time allotted will not exceed six (6) minutes. The total time allotted for public comments will not exceed eighteen (18) minutes per agenda item, or ten (10) minutes for non-agenda items. In accordance with the Brown Act, no action may occur at this time but it is the Board's prerogative to hold a brief discussion, provide information to the public, provide direction to staff, or schedule the matter for a future meeting.</i>		

#### **IV. School Reports and Information**

A. Principal Update	FYI	Jenna Unis
B. Finance Update	FYI	Guita Sharifi
C. LCAP Goals and Metrics	FYI	Jenna Unis

#### **V. Action Items**

A. The Board will be asked to approve the revised Charter School Accounting Manual.	Vote	Guita Sharifi
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#### **VI. Additional Corporate Officers and Board Members' Observations and Comments**

A. Observations and Comments	FYI
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#### **VII. Closing Items**

A. Next Board Meeting Date: May 18, 2021, 2:00pm.	FYI
B. Adjourn Meeting	Vote

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**Accommodations.** Requests for disability-related modifications or accommodations, or translation services, in order to enable all individuals to participate in the Charter School's open and public meetings shall be made by contacting Soliman Villapando at (661) 272-1225 at least twenty four (24) hours before the scheduled meeting.

**Non-Discrimination.** The Charter School prohibits discrimination, harassment, intimidation, and bullying based on the actual or perceived characteristics of disability, gender, gender identity, gender expression, nationality, national origin, ancestry, race or ethnicity, color, religion, sex, sexual orientation, immigration status, potential or actual parental, family or marital status, age, or association with an individual who has any of the aforementioned characteristics, or any other basis protected by federal, state or local law.

**Public Documents.** To request documents provided to a majority of the governing board regarding an open session item on this agenda, please send an email request to [vmendoza@smissionacademy.org](mailto:vmendoza@smissionacademy.org).