

# San Diego Mission Academy

## Regular Board Meeting

Operated by Alta Vista Public Charter, Inc., A California Non-Profit  
Public Benefit Corporation

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**Date and Time**

Friday December 3, 2021 at 1:30 PM PST

**Location**

The Meeting can be viewed at:

[https://teams.microsoft.com/dl/launcher/launcher.html?url=%2F\\_%23%2Fmeetup-join%2F19%3Ameeting\\_NTlyMDZiY2QtNzcvOS00ZTBjLTkzYTAtNTQzOGJIZGUyODVh%40thread.v2%2F0%3Fcontext%3D%257b%2522Tid%2522%253a%2522c33f6d28-3425-42a7-8827-d21f10bb2e83%2522%252c%2522Oid%2522%253a%25224e4cd601-0d23-44be-8261-73cdf2e9f610%2522%257d%26anon%3Dtrue&type=meetup-join&deeplinkId=c1bd26c5-ec77-403e-bb38-af441be63999&directDl=true&msLaunch=true&enableMobilePage=true&suppressPrompt=true](https://teams.microsoft.com/dl/launcher/launcher.html?url=%2F_%23%2Fmeetup-join%2F19%3Ameeting_NTlyMDZiY2QtNzcvOS00ZTBjLTkzYTAtNTQzOGJIZGUyODVh%40thread.v2%2F0%3Fcontext%3D%257b%2522Tid%2522%253a%2522c33f6d28-3425-42a7-8827-d21f10bb2e83%2522%252c%2522Oid%2522%253a%25224e4cd601-0d23-44be-8261-73cdf2e9f610%2522%257d%26anon%3Dtrue&type=meetup-join&deeplinkId=c1bd26c5-ec77-403e-bb38-af441be63999&directDl=true&msLaunch=true&enableMobilePage=true&suppressPrompt=true)

Or call in for Audio only:

Conference Line: (657) 207-0015 Code: 768 264 924#

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**MEETING LOGISTICS**

This meeting is held in compliance with Assembly Bill 361, which allows flexibility in Brown Act teleconferencing procedures as addressed by the Board under Agenda Item I.E. The public is encouraged to participate in the meeting telephonically by dialing the conference line or by clicking the weblink listed on the posted agenda. The public may submit written comments to the Board by emailing [publiccomments@sdmissionacademy.org](mailto:publiccomments@sdmissionacademy.org). The public may also provide comments telephonically during the "Public Comment" section of the meeting agenda.

**REASONABLE ACCOMMODATION WILL BE PROVIDED FOR ANY INDIVIDUAL WITH A DISABILITY**

Please see the "Accommodations" notice below.

## REMINDER

As required by state law (SB 126), this meeting will be audio recorded and posted on the charter school's website.

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### Agenda

Agenda	Purpose	Presenter	Time
<b>I. Opening Items</b>			<b>1:30 PM</b>
Opening Items			
A. Call the Meeting to Order		Carol Stanford	
B. Roll Call and Establishment of Quorum		Carol Stanford	
<b>Members of the Board Roll Call and Establishment of Quorum</b>			
Carol Stanford, Board President			
Claudette Beck, Board Secretary			
Mike Molloy, Board Member			
John Dortch, Board Member			
Barbara Willibrand, Board Member			
C. Pledge of Allegiance		Carol Stanford	
D. Staff Introductions		Carol Stanford	
<i>At this time, staff members will be invited to state their names and titles.</i>			
E. Adopt Resolution Continuing Board of Directors' Authority to Hold Virtual or Teleconference Meetings Pursuant to Assembly Bill 361	Vote	Jeff Martineau	
F. Approve Agenda for the December 3, 2021, Regular Public Meeting of the Board of Directors	Vote	Carol Stanford	
G. Approve Minutes of the October 12, 2021, Regular Public Meeting of the Board of Directors	Approve Minutes	Carol Stanford	
H. Approve Minutes of the November 9, 2021, Regular Public Meeting of the Board of Directors	Approve Minutes	Carol Stanford	

### II. Consent Agenda

Purpose	Presenter	Time
<i>All items listed under consent agenda are considered by the Board to be routine and consistent with approved policies and practices of the Charter School. The Board will be asked to approve all of the consent agenda items by a single vote unless requested by a Board member to be discussed and considered for action separately.</i>		

A. Consent Agenda Items	Vote	Carol Stanford
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1. The Board will be asked to approve the revised School Safety Plan
2. The Board will be asked to approve the revised COVID-19 Plan for Virtual Instruction for the 2021-2022 School Year, an addendum to the school's Health and Safety Plan

### **III. Public Comment**

*At this time, members of the public may address the Board on any item within the subject matter jurisdiction of the Board, whether or not the item is on the agenda, by dialing the teleconference line listed on the posted agenda. The time allotted per presentation will not exceed three (3) minutes, except in the case where a member of the public utilizes a translator, in which case the time allotted will not exceed six (6) minutes. In accordance with the Brown Act, no action may occur at this time, but it is the Board's prerogative to hold a brief discussion, provide information to the public, provide direction to staff, or schedule the matter for a future meeting.*

A. Public Comment	FYI	Carol Stanford
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### **IV. School Reports and Information**

A. Principal Update	FYI	Jenna Unis
B. Finance Update	FYI	Guita Sharifi
C. Conflict of Interest Code Update	FYI	Jeff Martineau
D. Updated 2021-2022 Board Meeting Calendar	FYI	Carol Stanford

### **V. Action Items**

	Purpose	Presenter	Time
<b>A. The Board will be asked to approve the Educator Effectiveness Block Grant Plan</b>	Vote	Jenna Unis	
<b>B. The Board will be asked to approve the 2021-22 First Interim Report</b>	Vote	Guita Sharifi	
<b>C. The Board will be asked to approve the revised Charter School Accounting Manual – Amended Financial Reserves Policy, and hear a presentation on the Financial Reserves Plan</b>	Vote	Guita Sharifi Jenna Unis	

## **VI. Additional Corporate Officers and Board Members' Observations and Comments**

<b>A. Observations and Comments</b>	FYI	Carol Stanford
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## **VII. Closing Items**

<b>A. Next Regular Board Meeting</b> Date: January 21, 2021, 12:30pm	FYI	Carol Stanford
<b>B. Adjourn Meeting</b>	Vote	Carol Stanford

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**Accommodations.** All meetings of the Board of Directors are held in compliance with the Americans with Disabilities Act of 1990. Requests for disability-related modifications or accommodations, or translation services, in order to enable all individuals to participate in the Charter School's open and public meetings shall be made by contacting Soliman Villapando at (661) 272-1225 at least twenty four (24) hours before the scheduled meeting.

**Non-Discrimination.** The Charter School prohibits discrimination, harassment, intimidation, and bullying based on the actual or perceived characteristics of disability, gender, gender identity, gender expression, nationality, national origin, ancestry, race or ethnicity, color, religion, sex, sexual orientation, immigration status, potential or actual parental, family or marital status, age, or association with an individual who has any of the aforementioned characteristics, or any other basis protected by federal, state or local law.

**Public Documents.** To request documents provided to a majority of the governing board regarding an open session item on this agenda, please send an email request to [publiccomments@sdmissionacademy.org](mailto:publiccomments@sdmissionacademy.org).