

# San Diego Mission Academy

## Regular Board Meeting

Operated by Alta Vista Public Charter, Inc., A California Non-Profit Public Benefit Corporation

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### Date and Time

Wednesday June 7, 2023 at 12:00 PM PDT

### Location

**Meeting Location:** 177 Holston Drive, Lancaster, CA 93535

**Satellite Location:** 7101 Big Oak Lane, Nolensville, Tennessee 37135

### Or Join Using the Meeting Link:

[https://teams.microsoft.com/dl/launcher/launcher.html?url=%2F\\_%23%2Fmeetup-join%2F19%3Ameeting\\_MDMwZTlyODQtMmQ2Ni00YjViLTlhYmUtM2JIZjdmMzA5MmNj%40thread.v2%2F0%3Fcontext%3D%257b%2522Tid%2522%253a%2522c33f6d28-3425-42a7-8827-d21f10bb2e83%2522%252c%2522Oid%2522%253a%25224e4cd601-0d23-44be-8261-73cdf2e9f610%2522%257d%26anon%3Dtrue&type=meetup-join&deeplinkId=e1fd25fa-3b4b-4317-9144-3543ef178a73&directDl=true&msLaunch=true&enableMobilePage=true&suppressPrompt=true](https://teams.microsoft.com/dl/launcher/launcher.html?url=%2F_%23%2Fmeetup-join%2F19%3Ameeting_MDMwZTlyODQtMmQ2Ni00YjViLTlhYmUtM2JIZjdmMzA5MmNj%40thread.v2%2F0%3Fcontext%3D%257b%2522Tid%2522%253a%2522c33f6d28-3425-42a7-8827-d21f10bb2e83%2522%252c%2522Oid%2522%253a%25224e4cd601-0d23-44be-8261-73cdf2e9f610%2522%257d%26anon%3Dtrue&type=meetup-join&deeplinkId=e1fd25fa-3b4b-4317-9144-3543ef178a73&directDl=true&msLaunch=true&enableMobilePage=true&suppressPrompt=true)

### Or Call in for audio only:

Conference Line (657) 207-0015 Code 441 431 904#

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### MEETING LOGISTICS

The public is encouraged to participate in the meeting in person, or by dialing the conference line or clicking the weblink listed on the posted agenda. The public may submit written comments to the Board by emailing [publiccomments@sdmisionacademy](mailto:publiccomments@sdmisionacademy). The public may also provide comments during the "Public Comment" section of the meeting agenda.

### REASONABLE ACCOMMODATION WILL BE PROVIDED FOR ANY INDIVIDUAL WITH A DISABILITY

Please see the "Accommodations" notice below.

### REMINDER

As required by state law (SB 126), this meeting will be audio recorded and posted on the charter school's website.

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## Agenda

	Purpose	Presenter	Time
<b>I. Opening Items</b>			<b>12:00 PM</b>
Opening Items			
A. Call the Meeting to Order		Carol Stanford	
B. Roll Call and Establishment of Quorum		Carol Stanford	
<b>Members of the Board Roll Call and Establishment of Quorum</b>			
Carol Stanford, Board President			
Claudette Beck, Board Secretary			
Mike Molloy, Board Member			
John Dortch, Board Member			
Barbara Willibrand, Board Member			
C. Pledge of Allegiance		Carol Stanford	
D. Staff Introductions		Carol Stanford	
<i>At this time, staff members will be invited to state their names and titles.</i>			
E. Approve Agenda for the June 7, 2023, Regular Public Meeting of the Board of Directors	Vote	Carol Stanford	
F. Approve Minutes of the April 18, 2023, Regular Public Meeting of the Board of Directors	Approve Minutes	Carol Stanford	
<b>II. Consent Agenda</b>			
<i>All items listed under consent agenda are considered by the Board to be routine and consistent with approved policies and practices of the Charter School. The Board will be asked to approve all of the consent agenda items by a single vote unless requested by a Board member to be discussed and considered for action separately.</i>			
A. Consent Agenda Items	Vote	Carol Stanford	
1. The Board will be asked to approve the revised Education for Homeless Children and Youth Policy			

	Purpose	Presenter	Time
2. The Board will be asked to accept the Uniform Complaints Report for the 2022-2023 school year: 0 Complaints Received			

### III. Public Comment

*At this time, members of the public may address the Board on any item within the subject matter jurisdiction of the Board, whether or not the item is on the agenda. The time allotted per presentation will not exceed three (3) minutes, unless a member of the public utilizes a translator, in which case the time allotted will not exceed six (6) minutes. In accordance with the Brown Act, no action may occur at this time, but it is the Board's prerogative to hold a brief discussion, provide information to the public, provide direction to staff, or schedule the matter for a future meeting.*

A. Public Comment	FYI	Carol Stanford
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### IV. School Reports and Information

A. Principal Update	FYI	Jenna Unis
B. Finance Update	FYI	Guita Sharifi
C. Report on Mathematics Placement Results	FYI	Lindsay Reese
D. LCFF Local Indicators Report	FYI	Jenna Unis
E. Annual IRS Form 990, Return of Organization Exempt From Income Tax and the California return for 2021, as filed	FYI	Guita Sharifi
F. Legislative Update	FYI	Bob Morales
G. 2023-2024 Board Meeting Dates	FYI	Carol Stanford

### V. Public Hearing

A. Open Public Hearing	Vote	Carol Stanford
B. The Board will hold a public hearing to solicit the recommendations and comments of members of the public regarding the Budget Overview for Parents and the Local Control Accountability Plan (LCAP), including the specific actions and expenditures proposed to be included in the school's LCAP, with Comprehensive Support	Discuss	Lindsay Reese

		Purpose	Presenter	Time
	and Improvement Plan for the 2023-2024 school year			
C.	Close Public Hearing	Vote	Carol Stanford	
<b>Action Items</b>				
A.	The Board will be asked to confirm its acknowledgement that Carol Stanford, Claudette Beck, Mike Molloy, John Dorch and Barbara Willibrand, have been reappointed as members of the Board of Directors by Educational Advancement Corporation, the sole member of Alta Vista Public Charter, Inc., for the term July 1, 2023 through June 30, 2024	Vote	Bill J. Thompson	
B.	The Board will be asked to reauthorize the Corporate Officers and Senior Administration to make all reasonable and necessary business arrangements, and enter into all reasonable and necessary transactions, including but not limited to, contracts with vendors, employees, consultants and others	Vote	Carol Stanford	
C.	The Board will be asked to re-authorize the officers of the corporation to award discretionary incentives to employees at various sundry times	Vote	Carol Stanford	
D.	The Board will be asked to approve the revised Charter School Accounting Manual	Vote	Guita Sharifi	
E.	The Board will be asked to approve the Local Control Funding Formula (LCFF) for school year 2023-2024, which drives the primary source of funding for the charter school	Vote	Guita Sharifi	
F.	The Board will be asked to approve the Education Protection Account (EPA) spending determinations	Vote	Guita Sharifi	
G.	The Board will be asked to approve the Budget for the 2023-2024 fiscal year	Vote	Guita Sharifi	
H.	The Board will be asked to approve the Budget Overview for Parents and the Local Control	Vote	Lindsay Reese	

		Purpose	Presenter	Time
	Accountability Plan (LCAP) with Comprehensive Support and Improvement Plan for the 2023-2024 school year			
I.	The Board will be asked to approve the Consolidated Application process and submission for all reports required for the 2023-2024 school year	Vote	Lindsay Reese	
J.	The Board will be asked to renew a Revolving Line of Credit (RLOC) from Hanmi Bank for the 2023-2024 school year, as needed, to maintain adequate cash flow pursuant to the RLOC provisions	Vote	Guita Sharifi	
K.	The Board will be asked to approve obtaining a loan from LLAC during the 2023-2024 fiscal year, as needed to maintain adequate cash flow, pursuant to promissory note provisions with applicable interest	Vote	Guita Sharifi	
L.	The Board will be asked to approve the updated signers for all bank accounts	Vote	Carol Stanford	

## VII. Additional Corporate Officers and Board Members' Observations and Comments

A.	Observations and Comments	FYI	Carol Stanford
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## VIII. Closed Session

A.	Adjourn open public Board meeting to go into closed session	Vote	Carol Stanford
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### PUBLIC EMPLOYEE PERFORMANCE EVALUATION

(Government Code section 54957(b)(1).)

Title: Area Superintendent

B.	Adjourn closed session and reconvene to open public Board meeting	Vote	Carol Stanford
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C.	Report of action taken or recommendations made in closed session, if any	FYI	Carol Stanford
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	Purpose	Presenter	Time
<b>IX. Closing Items</b>			
<b>A.</b> Next Regular Board Meeting Date: September 1, FYI 2023, 12:00pm		Carol Stanford	
<b>B.</b> Adjourn Meeting	Vote	Carol Stanford	

**Accommodations.** All meetings of the Board of Directors are held in compliance with the Americans with Disabilities Act of 1990. Requests for disability-related modifications or accommodations, or translation services, in order to enable all individuals to participate in the Charter School's open and public meetings shall be made by contacting Soliman Villapando at (661) 272-1225 at least twenty four (24) hours before the scheduled meeting.

**Non-Discrimination.** The Charter School prohibits discrimination, harassment, intimidation, and bullying based on the actual or perceived characteristics of disability, gender, gender identity, gender expression, nationality, national origin, ancestry, race or ethnicity, color, religion, sex, sexual orientation, immigration status, potential or actual parental, family or marital status, age, or association with an individual who has any of the aforementioned characteristics, or any other basis protected by federal, state or local law.

**Public Documents.** To request documents provided to a majority of the governing board regarding an open session item on this agenda, please send an email request to [publiccomments@assurancelearning.org](mailto:publiccomments@assurancelearning.org). Documents are also available for public inspection at the Meeting Location noted on this agenda.