



# San Diego Mission Academy

*We meet the unique educational, social, and emotional needs of our diverse student population through personalized learning in a safe and nurturing environment.*

*Satisfacemos las necesidades educativas, sociales y emocionales únicas de nuestra diversa población estudiantil a través del aprendizaje personalizado en un entorno seguro y enriquecedor.*

## ELAC #1 MEETING MINUTES

SEPTEMBER 21, 2022

5:46PM - 7:25PM

*Mrs. Jenna Unis, Principal  
Mr. Matthew O'Connell, Vice-Principal  
Ms. Wyona Jimenez, EL Specialist  
Mrs. Cristina Cifuentes, EL Teacher  
Ms. Lisa Romero, EL Paraprofessional*

*\*\*\*Ms. Jimenez first informed in English and then translated everything she said to Spanish.*

### Welcome

- Ms. Jimenez introduced the Principal, Vice-principal, EL Team, and all Staff Members
- Ms. Jimenez congratulated students who have passed the ELPAC and informed them that they will receive an official certificate next week.

Importance of ELAC - Ms. Jimenez reviewed the importance of ELAC and how the ELAC will contribute to the overall success for the English learner. Her slides showed that ELAC advises school officials, learns about the EL program and its components, provides input in the most effective ways to support full participation of English Learners, and provides input on the most effective ways to ensure regular school attendance. She also mentioned that if a California school has 21 or more EL students, an ELAC must be formed and that MA has 39 students and SDMA has 19. She said that this number fluctuates quite a bit from week to week.

### LCAP

- a. Ms. Jimenez discussed the 4 LCAP goals in detail with recommendations for students.
- b. For LCAP Goal #1, she advised students to know about all the resources and supports the school offers, meet with their Academic Adviser, subject teacher, and EL tutor every week, use the Internet responsibly, write down their appointments, learn good study habits, be organized, take care of themselves and their families, and to submit work daily.
- c. For LCAP Goal #2, Ms. Jimenez reminded students to be responsible with their time and work, take ownership for their learning, and the importance of communication.
- d. For LCAP goals #3 she mentioned the school now has a Lead Retention Specialist, Ms. Katie Twogood and how the school has systems in place to keep students longer and get them graduated.
- e. For LCAP Goal #4, Ms. Jimenez informed the participants that it is being fulfilled with parents and students at ELAC meetings. She also explained to the participants the distinct way in which the online schools measure attendance as opposed to brick and mortar schools.

POLL Intermission - Ms. Jimenez presented the meeting with 3 poll questions: How do the online schools measure attendance? To be successful academically, should a student meet with their Academic Adviser and subject teacher weekly? Are you available to help our school?

ELAC Officers - Ms. Jimenez briefly spoke about the members responsibilities and thanked the parent who nominated herself as President. She also mentioned that the EL Voting Ballot would be emailed out by tomorrow.



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## **ELAC #1 MEETING AGENDA**

**SEPTEMBER 21, 2022**

**6:00PM - 7:00PM**

*Mrs. Jenna Unis, Principal  
Mr. Matthew O'Connell, Vice-Principal  
Ms. Wyona Jimenez, EL Specialist  
Mrs. Cristina Cifuentes, EL Teacher  
Ms. Lisa Romero, EL Paraprofessional*

### EL Program

- Integrated ELD - Ms. Jimenez explained how the EL Program is divided and that the Integrated ELD is how core subject teachers support language through content and how Ms. Jimenez is working with teachers to train them on how to do this efficiently.
- Designated ELD - Mrs. Cifuentes showed her ELD classes and the Course Schedule that is used for course progress in the Edmentum classes. She also informed that she will be taking over the Reading and Writing Skills classes to support ELs as well.
- Tutoring - Ms. Lisa explained how she supports students and how accessible she is.

EL Survey Results - the EL Survey results were shared.

Questions - One family had a question about the start date for ELPAC which Ms. Jimenez replied that the window will open on February 1, 2023.

ATTENDANCE: attached in email and can be viewed [HERE](#)